

# Housing application information and guidance

Issued January 2011



[www.compasscbl.org.uk](http://www.compasscbl.org.uk)

pointing you to affordable housing in the Tees Valley



### Application checklist

**You will be unable to bid for properties unless you provide the information and evidence requested. When you have completed this form, check that you have:**

Please tick the boxes below

- Answered all the questions.
- Enclosed copies of all necessary documents.
- Provided proof of identity for all household members including yourself.  
(Please see guidance notes opposite for details of acceptable proof of address.)
- Provided proof of address for all household members.  
(Please see guidance notes opposite for details of acceptable proof of identity.)
- Selected your preferred areas of choice (where you want to live).
- Read the declaration and signed the form on the last page.
- Provided reference details.

**You need to provide the names and addresses of two people who will give you a reference in the boxes below.**

One should be your current landlord. If you do not have a landlord, please enter the details of someone who can give you a character reference (see guidance notes opposite). **Please let them know before you give us their details.**

Reference No 1	Reference No 2
<b>Name:</b>	<b>Name:</b>
<b>Address:</b>	<b>Address:</b>
<b>Postcode:</b> <b>Tel number:</b>	<b>Postcode:</b> <b>Tel number:</b>
<b>How do you know this person?</b>	<b>How do you know this person?</b>

- Any other relevant information?

Please let us know if there is any other information that may be relevant to your application by adding details here: (Additional space at the back of the application form may also be used.)

## What is Compass?

Compass is a choice based lettings scheme made up of the following organisations in the Tees Valley:

**Middlesbrough Council • Stockton Borough Council • Redcar & Cleveland Borough Council, Hartlepool Borough Council • Darlington Borough Council • Erimus Housing • Tristar Homes • Coast & Country Housing • Housing Hartlepool**

## Filling in the form

If you need any help in completing the application form, please tell us. The following tips should help:

- Ensure the answers are true and accurate and written in **BLUE** or **BLACK** ink.
- Complete all relevant sections and sign and date the form or you will be unable to bid for properties.

You also need to supply the following information:

- **Proof of identity**

2 x copies of identification for you and anybody applying with you, which we will keep. Acceptable forms of proof of identity include:

**Birth certificate • Passport • Driving licence • National Insurance card • Medical card • Home Office immigration papers • Benefit payment book or letter**

Included in one of these documents must be details of your National Insurance Number(s) and confirmation of your home address.

- **Proof of address**

Proof of address for every person listed on your application. Acceptable forms of proof of address include a recent:

**Tenancy agreement • Rent book • Wage slip • Bank statement • Utility bill (gas/electric/water) • Council tax bill • Child benefit book/letter • Housing benefit letter**

- If you have a child or children living with you, we require recent proof of this e.g. written confirmation of child benefit.
- If you have shared access to children, you will be asked to provide proof of this e.g. legal documentation confirming this arrangement.
- **Proof of pregnancy (if you or anyone moving with you is pregnant)**
  - Written proof of pregnancy from your GP or midwife e.g. MATB1 maternity certificate.
- **References**
  - We may request a reference from your current landlord if you rent your home.
  - If you do not have a landlord, character reference contact details should be completed on the opposite page. The details should be for a professional person who has known you for at least 2 years e.g. employer, GP, community worker, probation officer or support worker. This also applies to a joint applicant if the joint applicant does not have a landlord.

## Assessing your eligibility for housing

We will carry out certain checks to ensure you are eligible to participate in the scheme. The following checks will be undertaken into:

- Your immigration status if you are from abroad; and
- Your behaviour if we have reason to believe that you or a member of your household has acted in a way, which would make you unsuitable to be a tenant. The following are listed examples of who we might contact in carrying out these checks:

**Police • Prison and Probation service • Current and previous landlord/s • Anti-social behaviour team**

## Convictions and criminal charges

You do not have to tell us about convictions which are legally spent (that is, a certain amount of time has passed since you were convicted) or if you have been rehabilitated under the Rehabilitation of Offenders Act 1974. Please contact your housing office for further information about 'spent' convictions.

## Assessing your housing needs

You will need to tell us about your housing needs to help us to decide your priority band. The following are listed examples of who we might contact to verify your needs:

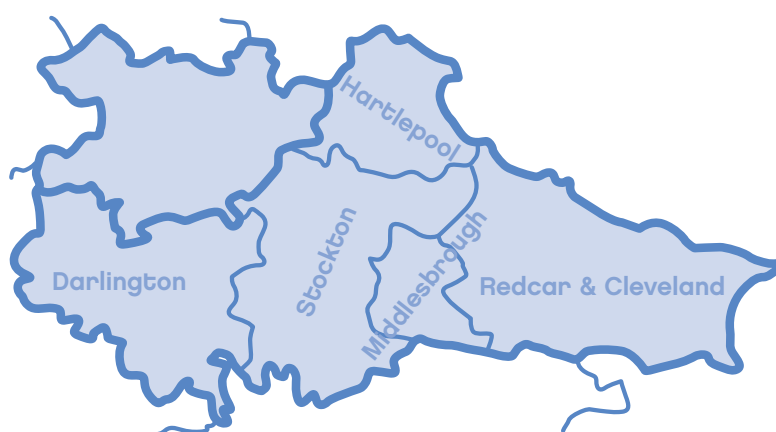
**GP or Consultant • Occupational Therapist • District Nurse • Health Visitor • Mental Health Team • Social Services • Employer • Mortgage Company • Supported Housing Provider • Drug/Alcohol Agencies**

## Other housing options

Due to the increasing demand for social rented housing, you may have to wait a considerable length of time before you make a successful bid. We would encourage you to also consider other types of housing options as detailed below.

We can offer support in helping you consider these options.

- **Registered Providers of housing (RPs)**  
RPs will advertise at least 50% of their vacancies on the scheme. The advert will be labelled to say which RP is advertising the property and who is eligible to bid for it.
- **Private landlords**  
The scheme will advertise properties on behalf of responsible landlords. These properties are usually offered as assured shorthold tenancies. Private landlords will be able to choose the type of household they want for their vacancies as they are not subject to the same letting rules as social housing landlords.
- **Shared ownership**  
Low cost home ownership options, such as new build shared ownership properties will be advertised on the scheme for those people that meet the eligibility criteria set by the Government. Your income must be at a certain level to qualify. Your housing office will provide you with more details about how to apply for the various Homebuy products.
- **Mutual exchange**  
If you are a social housing tenant, you can exchange your home with another social housing tenant. Information about your home, together with your contact details can be advertised on the scheme so that people interested in doing an exchange can contact you direct. **You must not exchange your home unless you have written permission from your landlord.**



PLEASE TEAR HERE



Office use only	
Application No	
Date Received	
Date Input	
Ack sent	

Please read the guidance notes before you fill in this form and complete all relevant sections of the application form or your application won't be processed.

If you need any help to fill in this form, please get in touch with your housing office.

**1. About you – the main applicant and a joint applicant**

If you are applying as a sole applicant, only complete the questions under main applicant.

If you are applying as joint applicants, complete all questions under main applicant and joint applicant.

	Main applicant	Joint applicant
<b>Title</b> (Mr, Mrs, Miss, Ms, Other)		
<b>First name(s)</b>		
<b>Family name</b>		
<b>Previous names</b> Please tell us here if you have ever been known by another name.		
<b>Date of birth</b> (DD/MM/YYYY)		
<b>Gender</b> (Male, Female, Other - please give details)		
<b>Relationship to main applicant</b> e.g. husband, wife, civil partner, friend.		
<b>National Insurance number</b>		
<b>Nationality</b>		
<b>Are you (or a member of your household) subject to immigration control?</b> Please refer to the guidance notes for further information.	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:
<b>Contact telephone number (including area code)</b>		
<b>Mobile telephone number</b>		
<b>Work telephone number (including area code)</b>		
<b>Email address</b>		
<b>Current Address</b>		
	Postcode	Postcode
<b>When did you move to your present home?</b>		

	Main applicant	Joint applicant
<b>Are you a councillor, board member or employee of any of the partner organisations?</b>	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:
<b>Are you related to a councillor, board member or employee of any of the partner organisations?</b>	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:
<b>Do you require post to be sent to a different address?</b>	Yes <input type="radio"/> No <input type="radio"/> If yes, please give correspondence address details below.	Yes <input type="radio"/> No <input type="radio"/> If yes, please give correspondence address details below.
<b>Correspondence address details</b>	FAO:  Address:  Postcode:	FAO:  Address:  Postcode:

## 2 Household member – other details

	Main applicant	Joint applicant
<b>Do you have responsibility for any children that do not currently live with you?</b> <small>If yes, you will have to provide proof of access arrangements.</small>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
	Please tell us how many children, how many nights each week they stay and what is their relationship to you. Please use a separate piece of paper if more space is needed.	
	<b>Name</b>	<b>How many nights they stay</b>
	<b>Relationship to you</b>	
<b>Is anyone moving with you pregnant?</b> <small>You will have to provide written proof of pregnancy.</small>	Yes <input type="radio"/> No <input type="radio"/>	
	If yes, please tell us who is pregnant:	
	When is the baby due?	
<b>Do you have any pets?</b>	Yes <input type="radio"/> No <input type="radio"/>	
	If yes, please tell us the type of pet/s and how many.	

<p><b>Have you or anyone moving with you ever had any action taken against you due to anti social behaviour?</b></p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, please tell us who and the reason for this, including the date and type of action taken.</p>
<p><b>Do you or anyone moving with you have any outstanding criminal charges or has any previous police action been taken?</b></p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, please tell us who and the reason for this, including the date and type of action taken.</p>
<p><b>Have you or anyone moving with you ever been convicted of a criminal offence?</b> Please refer to the guidance notes for further information.</p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, please tell us who and give the reason, including the date of conviction.</p>

### 3. Employment details

	Main applicant	Joint applicant
<p><b>Are you currently employed?</b></p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, what is your occupation?</p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, what is your occupation?</p>
<p><b>If yes, please tell us your employer's name, address and telephone number.</b></p>		

### 4. Income/savings/benefits

The information you give us in this section will not affect your housing application but may be used to advise you about other housing options for which you may be eligible e.g. Homebuy products, private rented properties and owner occupation.

<p><b>Total gross annual income (before deductions)</b></p>	<p>£</p>	<p>£</p>
<p><b>Please provide details of any benefits you receive</b> e.g. Working/Child Tax Credits, Pension, DLA, maintenance payments, etc.</p>	<p>£</p>	<p>£</p>
<p><b>What equity do you have in your current property?</b></p>	<p>£</p>	<p>£</p>
<p><b>Do you have a bank, building society or savings account?</b></p>	<p>Yes <input type="radio"/> No <input type="radio"/></p>	<p>Yes <input type="radio"/> No <input type="radio"/></p>
<p><b>What are your total savings?</b></p>	<p>£</p>	<p>£</p>

## 5 Equal opportunities monitoring

Please note that completion of this section is optional.

Compass has a duty to promote equal opportunities and eliminate unlawful discrimination. Please help us to do this by answering the following questions. Assessment of your housing application will not be based in any part on the information that has been provided in this section.

All the information you supply is subject to the Data Protection Act 1998 and will only be used for the purposes of equality monitoring.

### Ethnicity

Please put a tick in all boxes that apply (if you need more space please use a separate piece of paper).

	Main applicant	Joint applicant	Other household member	Other household member	Other household member
White British	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
White Irish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
White Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mixed White and Black African	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mixed White and Black Caribbean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mixed White and Asian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other mixed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asian or Asian British: Indian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asian or Asian British: Pakistani	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asian or Asian British: Bangladeshi	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asian or Asian British: Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Black or Black British: Caribbean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Black or Black British: African	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Black or Black British: Other	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chinese	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
English Gypsy/ Romany	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Irish traveller	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other ethnic group	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prefer not to answer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



### Faith and religion

Please put a tick in all boxes that apply.

	Main applicant	Joint applicant	Other household member	Other household member	Other household member
Buddhist	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Christian	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hindu	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jewish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Muslim	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sikh	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Any other religion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
None	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Prefer not to answer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Disability

Under the Disability Discrimination Act 'disability' includes anyone who has a physical or mental impairment which has a substantial and long term adverse affect on his or her ability to carry out day to day activities.

	Main Applicant	Joint Applicant	Other household member	Other household member	Other household member
Do you consider yourself to have a disability?	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>	Yes <input type="checkbox"/>
	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>
Prefer not to answer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

### Sexual orientation

Please put a tick in the box that applies.

	Main applicant	Joint applicant
Heterosexual	<input type="checkbox"/>	<input type="checkbox"/>
Lesbian	<input type="checkbox"/>	<input type="checkbox"/>
Gay	<input type="checkbox"/>	<input type="checkbox"/>
Bisexual	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>
Prefer not to answer	<input type="checkbox"/>	<input type="checkbox"/>

**6. Other household members**

Please list below all the people who currently live with you (whether or not they are moving with you). You do not need to include your own details.

Main applicant's household						
Full name	Sex (m/f)	Date of birth	NI number	Relationship to you	Will this person move with you?	Is anyone pregnant?
					Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/>
					Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/>
					Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/>
					Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/>

Joint applicant's household - (if different from main applicant)						
Full name	Sex (m/f)	Date of birth	NI number	Relationship to you	Will this person move with you?	Is anyone pregnant?
					Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/>
					Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/>
					Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/>
					Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/>

**7. Your previous home addresses**

In this section, you need to tell us about all of your previous addresses **For the last six years**. Do not include your current home in the table below. If you need more space, please use a separate piece of paper.

If you are including a separate piece of paper with your application form, please put a tick in this box.

Main applicant			
Address	Dates you lived at this address <small>(from DD/MM/YYYY to DD/MM/YYYY)</small>	Landlord's name and address	Reason for leaving

**Joint applicant**

**Address – If different from main applicant**

**Dates you lived at this address**  
(from DD/MM/YYYY to DD/MM/YYYY)

**Landlord's name and address**

**Reason for leaving**

**Has anyone living with you (apart from the joint applicant) had any previous addresses?**

Yes  No

If yes, please provide their name and previous addresses below:

**Household member name**

**Previous addresses**

**Have you ever held a council or housing association tenancy (not listed above)?**

**Main applicant**

Yes  No

If yes, please give details:

**Joint applicant**

Yes  No

If yes, please give details:

## 8 Local connection

	Main applicant	Joint applicant
Do you currently live in or have you previously lived in any of the Local Authority areas in the Tees Valley for 6 out of the past 12 months or 3 out of the past 5 years?	Yes <input type="radio"/> No <input type="radio"/>  If yes, please tell us in which area you live/have lived in:	Yes <input type="radio"/> No <input type="radio"/>  If yes, please tell us in which area you live/have lived in:
Do you have any close family connections with someone living in any of the Local Authority areas in the Tees Valley. (Darlington, Stockton on Tees, Redcar & Cleveland, Hartlepool or Middlesbrough)? <small>e.g. parent, child, grandparent, grandchild, sibling, legal guardian.</small>	Yes <input type="radio"/> No <input type="radio"/>  If yes, please tell us about this below. <b>Name of Family member:</b>  <b>Address:</b>  <b>Tel No:</b>  <b>Relationship:</b>	Yes <input type="radio"/> No <input type="radio"/>  If yes, please tell us about this below. <b>Name of Family member:</b>  <b>Address:</b>  <b>Tel No:</b>  <b>Relationship:</b>
Is your regular place of work located within any of the Local Authority areas in the Tees Valley?	Yes <input type="radio"/> No <input type="radio"/>  If yes, please tell us which area you work in:	Yes <input type="radio"/> No <input type="radio"/>  If yes, please tell us which area you work in:
If you are leaving HM Prison, do you have a local connection to any of the Local Authority areas in the Tees Valley?	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>

## 9 Communication support

We aim to continually improve the services we offer and would be grateful if you would tell us if any of the following questions apply to you by ticking the appropriate boxes.

	Main applicant	Joint applicant
Do you have a hearing impairment?	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
Do you have a learning difficulty? e.g. literacy	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
Are you registered blind?	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
Are you sight impaired?	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
Do you require large print versions of correspondence?	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>

<b>Do you have anyone that would want to act on your behalf? For example, someone you would allow us to speak to about your application.</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
	If yes, please tell us their name, address and telephone number. <b>Name:</b>  <b>Address:</b>  <b>Tel No:</b>	If yes, please tell us their name, address and telephone number. <b>Name:</b>  <b>Address:</b>  <b>Tel No:</b>
<b>Do you have access to the internet?</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
<b>Do you need help with bidding for properties?</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
<b>Do you have difficulty in accessing your housing office because of a medical/ disability problem?</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>

**10. Additional support**

If you have any professionals e.g. probation worker, drugs and alcohol worker, social worker, floating support, mental health team etc, who are helping you, please tell us their contact details.

Organisation	Name	Address	Tel no.	Reason for support

**11. Your current home**

Please put a tick in all boxes that apply.

	Main applicant	Joint applicant
<b>What type of property do you live in?</b>	House <input type="checkbox"/> Bungalow <input type="checkbox"/> Flat/apartment <input type="checkbox"/> Multi-storey flat <input type="checkbox"/> Bedsit/studio flat <input type="checkbox"/> Is there a lift    Yes <input type="checkbox"/> No <input type="checkbox"/> Maisonette <input type="checkbox"/> Hostel <input type="checkbox"/> Supported accommodation <input type="checkbox"/> Bed & breakfast <input type="checkbox"/> Caravan <input type="checkbox"/> Sleeping rough <input type="checkbox"/> Other (please specify) <input type="checkbox"/>	House <input type="checkbox"/> Bungalow <input type="checkbox"/> Flat/apartment <input type="checkbox"/> Multi-storey flat <input type="checkbox"/> Bedsit/studio flat <input type="checkbox"/> Is there a lift    Yes <input type="checkbox"/> No <input type="checkbox"/> Maisonette <input type="checkbox"/> Hostel <input type="checkbox"/> Supported accommodation <input type="checkbox"/> Bed & breakfast <input type="checkbox"/> Caravan <input type="checkbox"/> Sleeping rough <input type="checkbox"/> Other (please specify) <input type="checkbox"/>
<b>If you live above ground floor level, which floor?</b>		
<b>How many bedrooms do you have in your home of the following sizes?</b>	Double: Single:	Double: Single:
<b>Do you share any of the following facilities with anybody who is not a member of your household?</b> <small>i.e. you live in a bed &amp; breakfast or a house in multiple occupation (HMO).</small>	Yes <input type="checkbox"/> No <input type="checkbox"/>  If yes, tick the boxes that apply:  Toilet <input type="checkbox"/> Bathroom <input type="checkbox"/> Kitchen <input type="checkbox"/> Living/dining rooms <input type="checkbox"/> Outside communal facilities <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>  If yes, tick the boxes that apply:  Toilet <input type="checkbox"/> Bathroom <input type="checkbox"/> Kitchen <input type="checkbox"/> Living/dining rooms <input type="checkbox"/> Outside communal facilities <input type="checkbox"/>
<b>Do you lack any of the following facilities?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>  If yes, tick the boxes that apply:  Toilet facilities <input type="checkbox"/> Bathroom facilities <input type="checkbox"/> Kitchen facilities <input type="checkbox"/> Piped water supply <input type="checkbox"/> Hot water supply <input type="checkbox"/> Heating <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>  If yes, tick the boxes that apply:  Toilet facilities <input type="checkbox"/> Bathroom facilities <input type="checkbox"/> Kitchen facilities <input type="checkbox"/> Piped water supply <input type="checkbox"/> Hot water supply <input type="checkbox"/> Heating <input type="checkbox"/>

	Main applicant	Joint applicant
<b>Has your home been adapted for disability?</b> <small>e.g. stairlift, ramp, grab rails, level access bathing/shower.</small>	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:
<b>Is your property in serious disrepair?</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
<b>If yes, have you ever contacted your Local Authority about this?</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>

**12. Details about your current home**

Please tell us about your current home.

	Main applicant	Joint applicant
<b>Do you rent your current home?</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
<b>If yes, please tell us your landlord's name, address and telephone number</b>	Name: Address:  Postcode: Tel number:	Name: Address:  Postcode: Tel number:

If you DO NOT rent your current home, which of these statements apply to you?

	Main applicant	Joint applicant
<b>I am an owner-occupier</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
<b>I part own/part rent</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
<b>I own a property but do not live in it</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
<b>I live with parents, guardians, relatives or friends</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
<b>I live in a home provided by my employer</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
<b>I live in supported accommodation</b>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>

Which of these statements apply to you?

	Main applicant	Joint applicant
I live in lodgings, hostel or bed and breakfast	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
I live in other temporary accommodation	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:
I live in a children's home or foster placement	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
I am currently living in Forces accommodation	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
I am currently in prison or a probation hostel	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
I live somewhere other than any of the above	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:	Yes <input type="radio"/> No <input type="radio"/> If yes, please give details:

**13. Your previous homes**

	Main applicant	Joint applicant
Are there any rent arrears, rechargeable repairs or other housing related debts owed from your current or previous homes in the last 6 years?	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
Have you had a property repossessed in the last 6 years because you were not able to meet the mortgage repayments?	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
Do you have any current mortgage arrears?	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
Have you been evicted from a tenancy?	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
Have you ever been made bankrupt?	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>
If you have answered yes to any of the questions above, please provide details:		

- We will look at each case on its own merits, so please give as much information as possible. If you need more space, please use a separate piece of paper and if you are including a separate piece of paper with your application form, please put a tick in this box.



## 14. Housing needs assessment

Please put a tick in all boxes that apply.

<input type="checkbox"/> <b>Property is due for major works, demolition or regeneration</b> Please tell us the date:	<input type="checkbox"/> <b>Threatened with homelessness</b> Please tell us the date:	<input type="checkbox"/>
<input type="checkbox"/> <b>Street homeless/sleeping rough</b>	<input type="checkbox"/> <b>Sleeping at various addresses</b>	<input type="checkbox"/>
<input type="checkbox"/> <b>Received an eviction order/notice to quit</b> Please tell us the date:	<input type="checkbox"/> <b>Asked to leave by family/friends</b> Please tell us the date:	<input type="checkbox"/>
<input type="checkbox"/> <b>Landlord is selling the property</b> Please tell us the date:	<input type="checkbox"/> <b>Current property is being repossessed</b> Please tell us the date:	<input type="checkbox"/>
<input type="checkbox"/> <b>Serious risk of harm at current home because of domestic abuse</b>	<input type="checkbox"/> <b>Suffering from racial harassment</b>	<input type="checkbox"/>
<input type="checkbox"/> <b>Suffering from anti-social behaviour/harassment</b>	<input type="checkbox"/> <b>Leaving Her Majesty's Forces.</b> Please tell us the discharge date:	<input type="checkbox"/>
<input type="checkbox"/> <b>Leaving prison</b> Please tell us the date of release:	<input type="checkbox"/> <b>Waiting to be discharged from hospital or may be admitted to residential care/hospital as suitable accommodation not available</b> Please tell us the discharge date:	<input type="checkbox"/>
<input type="checkbox"/> <b>Need to move because current home is having a serious impact on health, mobility or ability to live independently</b>	<input type="checkbox"/> <b>Living in a hostel or supported housing and assessed as ready for independent living</b>	<input type="checkbox"/>
<input type="checkbox"/> <b>Need supported accommodation</b>	<input type="checkbox"/> <b>Need older persons' accommodation</b>	<input type="checkbox"/>
<input type="checkbox"/> <b>Current property is too large</b>	<input type="checkbox"/> <b>Overcrowded at current home</b>	<input type="checkbox"/>
<input type="checkbox"/> <b>Need to move to take up an offer of employment, education or a training opportunity</b>	<input type="checkbox"/> <b>Need to move to give or receive care and support</b>	<input type="checkbox"/>
<input type="checkbox"/> <b>Need to move to be close to family or friends</b>	<input type="checkbox"/> <b>Not able to afford the cost of living in current home</b>	<input type="checkbox"/>
<input type="checkbox"/> <b>Sharing facilities with people who are not moving with me</b>	<input type="checkbox"/> <b>Losing home with job (end of tied tenancy)</b> Please tell us the termination date:	<input type="checkbox"/>
<input type="checkbox"/> <b>Relationship breakdown and living in the same property as ex-partner</b>	<input type="checkbox"/> <b>Living apart from family</b>	<input type="checkbox"/>
<input type="checkbox"/> <b>No longer require adaptations in current property</b>	<input type="checkbox"/> <b>Victim of crime or fear of crime</b>	<input type="checkbox"/>
<input type="checkbox"/> <b>Want a different property or area</b>	<input type="checkbox"/> <b>At risk of substance abuse (drug/alcohol) or other exploitation</b> Please select which one applies to you:	<input type="checkbox"/>
<input type="checkbox"/> <b>Other</b>	<input type="checkbox"/> <b>Drugs</b> <input type="checkbox"/> <input type="checkbox"/> <b>Alcohol</b> <input type="checkbox"/> <input type="checkbox"/> <b>Exploitation</b> <input type="checkbox"/> <input type="checkbox"/> <b>Gambling</b> <input type="checkbox"/> <input type="checkbox"/> <b>Other</b> <input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/> <b>If other, please give details</b>	<input type="text"/> <b>If other please give details:</b>	

## 15. Specialised accommodation requirements

Please put a tick in all boxes that apply.

<p><b>Do you or anybody moving with you have a serious medical condition, which severely affects your ability to live in your current home?</b></p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, please tell us who is affected and the medical condition:</p>
<p><b>Do you or anyone moving with you have a physical disability or mobility problem that means you need specialised or adapted accommodation?</b></p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, please tell us who and the type of disability or problem:</p>
<p><b>Do you or anyone moving with you have a learning difficulty that means you need specialised or adapted accommodation?</b></p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, please tell us who and the type of learning difficulty or problem:</p>
<p><b>Do you or anyone moving with you have a mental health disorder that means you need specialised or adapted accommodation?</b></p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, please tell us who is affected and give details:</p>
<p><b>Have you been assessed by an occupational therapist as needing any of the following adaptations because of your disability?</b></p>	<p><b>Stair lift</b> Yes <input type="radio"/> No <input type="radio"/></p> <p><b>Level access bathing/shower</b> Yes <input type="radio"/> No <input type="radio"/></p> <p><b>Ramp</b> Yes <input type="radio"/> No <input type="radio"/></p> <p><b>Through Floor lift</b> Yes <input type="radio"/> No <input type="radio"/></p>
<p><b>Have you been assessed by an occupational therapist as needing a wheelchair?</b></p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, is this for:</p> <p><b>Internal use</b> Yes <input type="radio"/> No <input type="radio"/></p> <p><b>External use</b> Yes <input type="radio"/> No <input type="radio"/></p>

<b>Where is your toilet located?</b>	Upstairs	<input type="radio"/>		
	Downstairs	<input type="radio"/>		
	Both	<input type="radio"/>		
	Outside	<input type="radio"/>		
	Same level	<input type="radio"/>		
<b>If you are a joint applicant, do you share a bedroom with the main applicant?</b>	Yes	<input type="radio"/>	No	<input type="radio"/>

**16. Help us to plan for the future and help you to decide your housing options**

In this section, we ask for information to help us make nominations to other Registered Providers and also plan for future housing developments. The information you give us in this section does not necessarily mean that you will qualify or be offered a property in that area.

Please tick the types of occupancy (tenure) you are interested in (tick as many as you would like).

Type of occupancy (tenure) you are interested in	Main applicant
<b>Council housing (Darlington only)</b>	<input type="radio"/>
<b>Registered provider housing</b>	<input type="radio"/>
<b>Mutual exchange with another tenant</b>	<input type="radio"/> If you are interested in exchanging with another tenant, please complete the Mutual exchange section page 20
<b>Private rented housing</b>	<input type="radio"/>
<b>Homebuy products</b> <small>Low cost home ownership, including shared ownership</small>	<input type="radio"/>
<b>Owner-occupation</b>	<input type="radio"/>
<b>Extra Care</b> <small>(This is accommodation with supported care needs)</small>	<input type="radio"/>

Please tick the types of home (property) you want to live in (tick as many as you would like).

	Main applicant
<b>House</b>	<input type="radio"/>
<b>Bungalow</b>	<input type="radio"/>
<b>Bedsit/studio flat</b>	<input type="radio"/>
<b>Maisonette</b>	<input type="radio"/>
<b>Flat/apartment</b>	<input type="radio"/>
<b>Multi-storey flat</b>	<input type="radio"/>
<b>Supported accommodation</b> <small>(including sheltered)</small>	<input type="radio"/>
<b>Caravan</b>	<input type="radio"/>
<b>Furnished accommodation</b>	<input type="radio"/>
<b>Other (please specify)</b>	<input type="radio"/>
<b>How many bedrooms do you want?</b>	1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4+ <input type="radio"/>

Where you would like to live - Please state in the 3 boxes below your 1st, 2nd and 3rd choices the estates you would like to live in within the Local Authority areas shown on pages 18 and 19. The partner organisations may not have properties located in some of the areas you are interested in, but the information you provide will help us plan any future housing.

Choice 1	Choice 2	Choice 3
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### Hartlepool

**North** – Central Estate, Clavering, Dyke House, Headlands, King Oswy Upper, King Oswy Lower, Middleton Road, Throston Estate, West View Lower, West View Upper, Middle Warren, Bishop Cuthbert, Naisberry Park, Victoria Harbour, Hart Station, Park Gate Manor.

**Central** – Belle Vue, Burbank Area, Elwick Road, Hart Lane, York Road, West Park, Park Road, Town Centre, Marina.

**South** – Oxford Road, Owton Manor, Rift House, Rossmere, Seaton Carew, Seaton Lane, Fens.

**Rural Villages** – Dalton Piercy, Elwick, Greatham, Hart.

### Middlesbrough

**North** – Town, Middlehaven, Cumberland, Grove Hill, Beechwood, Easterside, Holmwood, Saltersgill, Tollesby.

**East** – North Ormesby, Berwick Hills, Boyds, Brambles Farm, Cargo Fleet Lane, Longlands, Netherfields, Pallister Park, Park End, Priesfields, Thorntree, Town Farm.

**West** – Ayresome, Acklam Garden City, Acklam, Linthorpe, Newport, Whinney Banks.

**South** – Coulby Newham, Marton, Nunthorpe.

**Greater Hemlington** – Hemlington, Stainton, Thornton.

**Middlesbrough other** – High Grange.

### Stockton

**Billingham** – Chapel Road, Chilton, College Gardens, Cowpen, Dawson, High Grange, Junction, Kennedy Gardens, Low Grange, Lunedale Road, Monkseaton, Prior/Melsonby Court, Radburn, Roseberry, South Avenue, The Green.

**Ingleby Barwick** – Ingleby Barwick.

**Stockton Clarences** – The Clarences.

**Stockton North** – Primrose Hill, Norton Grange, Norton, Ragworth, Roseworth, Gilpin Brown, Salterslane.

**Stockton Hardwick** – Hardwick C Section, D Section, E Section, I Section, K Section, W Section.

**Stockton Central** – Crisp Street, Elm House, Elm Tree Farm, Fairfield, Grangefield, Hartburn, Hume/Nolan House, Newham Grange, Newtown, Oxbridge, Parkfield, Portrack Lower, Portrack Upper, Queens Park, Richardson Road, Sunderland Glebe, Tilery, Town Properties Victoria, Wren Street.

**Stockton Norton** – Albany, Blue Hall, Bolsover Road, Norton Grange, Summerhouse Square, Swainby Road/Mount Pleasant.

**Rural Villages** – Carlton, Long Newton, Redmarshall, Stillington, Thorpe Thewles, Wolviston, Hilton, Maltby.

**Thornaby** – Anson/Hudson House, Balmoral/Holyrood, Chestnut/Beechwood, Derby Close, Eldon/Teesdale, Gilmour, Greenwood, Hartington Street, Holmes 'other', Holmes V, Humphrey, Laburnum/Hawthorne, Littleboy, Mandale, Middlefield, Northumberland/Redcar, The Park Estate, Spring Close/Palmerston, Stainsby Beck, The Dales, The Green, Town Properties.

**Stockton – Yarm, Preston, Eaglescliffe** – Yarm, Eaglescliffe, Preston.

## Redcar & Cleveland

**Boosbeck** – Boosbeck, Brookside area, Wandhill Gardens area.

**Brotton** – Brotton, Brotton Street House, Carlin How, Kilton Lane area, Laburnum Road area, Skinningrove, Woodside area.

**Eston** – Eston, Jubilee Road area, Station Road area.

**Grangetown** – Central Grangetown, Coniston Road Estate, Grangetown, Lazenby, Nightingale Road area, North Church Lane area, North Grangetown, South Church Lane area, South Grangetown, Whale Hill.

**Guisborough** – Charltons, De Brus Way, Fountains Close area, Grosvenor Place/Uppergarth area, Guisborough, Guisborough Street Houses, Hutton Lane Estate, Northgate area, Stump Cross area, Tree Estate area, Wilton Lane Estate, Woodhouse Road Estate.

**Lingdale** – Cedarhurst/Beechcroft area, Lingdale, Meadowdale/Kirkbright area, Rosedale/Farndale Gardens.

**Loftus** – Cowscote Crescent area, Easington, East Loftus, Liverton Mines, Loftus, Loftus Street Houses, Mars Farm/Rosedale Crescent, Westfield Estate.

**Marske** – Central Marske, Marske, Thrushwood/Wheatacre Close.

**New Marske** – New Marske.

**Normanby** – Holmefields Road/Oakley Walk, Moorcock/Woodcock Close, Normanby.

**Redcar** – Ayton Drive area, Steeplechase, Bylands/Rushpool Close, Dales area, Dormanstown East, Dormanstown West, Edenhall/Langthwaite/Greystoke, Greengates/West Dyke Road, Mapleton Crescent area, Micklow Close, Old Lakes, Oxgang/Foxrush Close, Pierson Court, Redcar, Redcar East area, Rivers area, Roseberry Road, The Closes.

**Saltburn** – Marske Road area, Saltburn, Saltburn Town properties

**Skelton** – Coniston Road area, Courts area, Grampian Road area, Hollybush area, Skelton, Whitby Close/Wykeham Court area.

**South Bank** – Maxton Road/Shinwell Crescent, Police Station area, Redcar Road East area, South Bank, South Bank street properties.

**Spencerbeck** – Nunthorpe, Ormesby, Overfields, Spencerbeck North, Spencerbeck South, Spencerbeck/Overfields.

**Teesville** – Old Teesville/Lowfields, Teesville, Teesville East.

## Darlington

**North East** – Redhall, Whinfield, Haughton, Springfield, Lingfield.

**South East** – Eastbourne, Lascelles, Firthmoor, Moorfields, Skerne Park.

**Centre** – Hundens Lane, Albert Hill, Town centre area, Rise Carr.

**South West** – Hummersknott, Coniscliffe Road, Mowden.

**North** – Harrowgate Hill, North Road area.

**North West** – Cockerton, Branksome, Faverdale.

**Rural Villages** – Hurworth, Rural Villages.

**Darlington other** – please state:

**17. Mutual Exchange**

<p>If you are a council or registered social landlord tenant, are you interested in exchanging your home with another tenant?</p>	<p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, your details will be passed on to other tenants who may wish to swap their home with you.</p> <p><b>You must not exchange your home unless you have had written permission from your landlord.</b></p>								
<p>What type of property would you like to exchange to?</p>	<p>House <input type="radio"/></p> <p>Bungalow <input type="radio"/></p> <p>Flat <input type="radio"/></p> <p>Multi-storey flat <input type="radio"/></p> <p>Bedsit/Studio flat <input type="radio"/></p> <p>Maisonette <input type="radio"/></p>								
<p>What is the minimum number of bedrooms you need?</p>	<p>1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4+ <input type="radio"/></p>								
<p>What is the maximum number of bedrooms you need?</p>	<p>1 <input type="radio"/> 2 <input type="radio"/> 3 <input type="radio"/> 4+ <input type="radio"/></p>								
<p>If you want to exchange to a flat, bedsit, studio flat or maisonette, please tell us which floors you would consider</p>	<p>Ground floor <input type="radio"/> Any floor <input type="radio"/></p> <p>First floor <input type="radio"/></p>								
<p>Please tell us about the home you live in, i.e. does it have a garden?</p>	<p>Do you have a Garden?</p> <p>Yes <input type="radio"/> No <input type="radio"/></p> <p>If yes, please select which type of garden you have:</p> <p>Own garden <input type="radio"/> Own front garden <input type="radio"/></p> <p>Own rear garden <input type="radio"/> Communal garden <input type="radio"/></p> <p>Shared garden <input type="radio"/> Shared front garden <input type="radio"/></p> <p>Shared rear garden <input type="radio"/> Hardstanding <input type="radio"/></p> <p>Rear yard <input type="radio"/></p>								
<p>Is your present home near local shops, on a bus route? Please tell us about it?</p>	<p></p>								
<p>Please tell us about the type of property you would like to move to, i.e. do you want a garden, to be near a school or other facilities?</p>	<p></p>								
<p>Which area and estate would you prefer to exchange to? Please tick the area and state which estate within this area you would prefer.</p>	<table border="1"> <thead> <tr> <th data-bbox="811 1764 1110 1811">Area</th> <th data-bbox="1118 1764 1451 1811">Estate – please state below</th> </tr> </thead> <tbody> <tr> <td>Darlington <input type="radio"/></td> <td rowspan="5"></td> </tr> <tr> <td>Hartlepool <input type="radio"/></td> </tr> <tr> <td>Middlesbrough <input type="radio"/></td> </tr> <tr> <td>Redcar &amp; Cleveland <input type="radio"/></td> </tr> <tr> <td>Stockton <input type="radio"/></td> </tr> </tbody> </table>	Area	Estate – please state below	Darlington <input type="radio"/>		Hartlepool <input type="radio"/>	Middlesbrough <input type="radio"/>	Redcar & Cleveland <input type="radio"/>	Stockton <input type="radio"/>
Area	Estate – please state below								
Darlington <input type="radio"/>									
Hartlepool <input type="radio"/>									
Middlesbrough <input type="radio"/>									
Redcar & Cleveland <input type="radio"/>									
Stockton <input type="radio"/>									
<p>Please provide a phone number where tenants who want to exchange can contact you (please note this number will be made available to the public).</p>	<p></p>								

## 18. Fair processing notice

We will treat all the information you provide in confidence and in accordance with the Data Protection Act 1998. We will use it for the purpose of processing your application. We will need to share it with other departments or organisations to get further information for your application. These include, but are not restricted to, Housing Benefits, Registered Providers, Council Tax, Department for Work and Pensions, Experian or other credit reference agencies, Prison and Probation Service, Police, Social Services and other local councils. We may also use it to contact you to review your information and our service to you.

## 19. Declaration and signature

**Declaration – You are responsible for the information on this form and must sign the declaration, even if someone else has filled in this form for you. If this is a joint application, both of you must sign the declaration. Please read it carefully before you sign and date it. The guidance notes issued with this application form explain about which partner organisations make up Compass so that you know who you are disclosing your personal information to.**

I give Compass permission to contact my present and/or former landlords, any of the agencies listed and any other relevant agencies or organisations with regards to myself and other members of my household. I authorise them to disclose any information held by them about myself or members of my household for the purpose of dealing with my application for housing. I understand that any information given to Compass will be used by them in relation to my application for housing. I authorise Compass to contact data reference agencies to check information provided with regards to myself and any member of my household.

Local authorities have a statutory duty to protect the public funds that they administer. In order to do this, we may need to use the information that you provide to assist in the prevention and detection of fraud and we may also need to share the information with other organisations that handle public funds. Our data protection notification lists the people or organisations with whom your information may be shared. In any event, your information will only be handled in accordance with the principles of the Data Protection Act 1998.

For further information, please contact the Information Governance Team or Audit Services section through the contact information for local authorities that is included in the guidance notes to this application form.

I also give permission for my named advocate or support agency (if relevant) to act on my behalf, including permission for them to bid for properties on my behalf.

I also agree that the information given on this form may be shared with other landlords participating in the scheme.

I confirm that the details I have given in this application are true and accurate. I understand that if I have knowingly or recklessly given any false information or have withheld information about my application, Compass will not process my application form, may prosecute, and my landlord may, by law, end my tenancy.

I accept that I must inform Compass immediately of any change in my personal or housing circumstances so that the information held on my application is true and accurate.

I understand that if I have knowingly or recklessly withheld information about my current circumstances, Compass may remove an offer of housing or overlook me for an offer of accommodation or cancel my housing application and may prosecute.

Signed (main applicant):

Date:

Signed (joint applicant):

Date:



## Partners' contact addresses

You can find out more about how to apply to join the Common Register and how to bid for vacancies advertised on the scheme by contacting your housing office. If you live outside of the Tees Valley sub region, you should contact the housing office in the area you want to live. If you do not have a preferred area, you can contact any of the following:

### Erimus Housing

Homechoice, 73–75 Corporation Road,  
Middlesbrough TS1 1LY

**T: 08000 461 600 (freephone)**

**E: [info@erimushousing.co.uk](mailto:info@erimushousing.co.uk)**

### Tristar Homes

Tristar Homes Ltd, Stratford House,  
11–12 Ramsgate, Stockton on Tees TS18 1BS

**T: 0844 736 0007**

**E: [customerservices@tristarhomes.co.uk](mailto:customerservices@tristarhomes.co.uk)**

### Housing Hartlepool

Greenbank, Stranton,  
Hartlepool TS24 7QS

**T: 01429 525 252**

**E: [enquiries@housinghartlepool.org.uk](mailto:enquiries@housinghartlepool.org.uk)**

### Darlington Borough Council

Town Hall, Feethams, Darlington,  
County Durham DL1 5QT

**T: 01325 388 542**

**E: [housing@darlington.gov.uk](mailto:housing@darlington.gov.uk)**

### Coast & Country Housing

Head Office/Redcar District Housing Office,  
14 Ennis Square, Dormanstown, Redcar TS10 5JR

**E: [enquiries@cchousing.org.uk](mailto:enquiries@cchousing.org.uk)**

**T: 01642 771 300**

### East Cleveland District Office

Civic Centre, Coniston Road, Skelton,  
Saltburn TS12 2EE

**T: 01642 771 300**

### Grangetown District Office

Barbara Bowater House, Kingsley Road,  
Grangetown, Middlesbrough TS6 7PW

**T: 01642 771 300**

### Spencerbeck District Office

Spencerbeck House, Ellerbeck Way,  
Spencerbeck, Middlesbrough TS7 9PZ

**T: 01642 771 300**

## Contact addresses for the local authority Information Governance Team and Audit Services

**[www.compasscbl.org.uk](http://www.compasscbl.org.uk)**

### Middlesbrough Council

Town Hall, PO Box 99A,  
Middlesbrough TS1 2QQ

**T: 01642 245 432**

**E: [contactcentre@middlesbrough.gov.uk](mailto:contactcentre@middlesbrough.gov.uk)**

### Stockton Borough Council

Municipal Buildings, PO Box 11,  
Stockton-on-Tees TS18 1LD

**T: 01642 393 939**

**E: [customercomments@stockton.gov.uk](mailto:customercomments@stockton.gov.uk)**

### Redcar & Cleveland Borough Council

Town Hall, Fabian Road,  
South Bank TS6 9AR

**T: 01642 774 774**

**E: [contactus@redcar-cleveland.gov.uk](mailto:contactus@redcar-cleveland.gov.uk)**

### Hartlepool Borough Council

Civic Centre, Victoria Road,  
Hartlepool TS24 8AY

**T: 01429 266 522**

**E: [customer.service@hartlepool.gov.uk](mailto:customer.service@hartlepool.gov.uk)**

### Darlington Borough Council

Town Hall, Feethams, Darlington,  
County Durham DL1 5QT

**T: 01325 380 651**

**E: [enquiries@darlington.gov.uk](mailto:enquiries@darlington.gov.uk)**

In partnership with:

